

Suo moto disclosure under Section 4(1) of the Right Information Act 2005.

- (i) The Particulars of its organization, functions and duties.

National Buildings Organization, Ministry of Housing and Urban Affairs, Government of India, New Delhi.

NBO is primarily engaged in collection, collation, analysis and dissemination of housing and buildings construction statistics with a view to have an effective countrywide system for this purpose. In addition, the Organization coordinates activities relating to the information emanating from various sources, namely, the Registrar General of India, National Sample Survey Office and other concerned organizations. The statistics collected and disseminated by NBO is not only used in policy formulations but is also used by the various research organizations in the field of housing.

**Function of NBO:**

The primary data on building construction and housing related activities from urban areas are being collected by the Directorate of Economics and Statistics from different sources in the States, using the formats following the prescribed time schedule as specified in the instruction/guidelines issued by NBO. The buildings related statistics which are mainly collected relates to:

- Collection and compilation of Buildings Material Prices.
- Collection and compilation of Wages of building construction labour.
- Collection and compilation of data on Building permits issued for all residential buildings.
- Collection and compilation of information on Total number of building permits issued and total number of completion certificates issued.
- Compilation of data for developing the Building Construction Cost Index (BCCI).
- Circle Rate (per sq. ft) of urban Residential Housing Property.

- (ii) The powers and duties of its officers and employees.

Duties: Collection of statistical data related with Housing sector from the State Governments.

- (iii) The procedure followed in the decision-making process, including channels of supervision and accountability:

Technical: (Top to Bottom) Secretary → Additional Secretary (H) → Economic Advisor → Director General → Joint Director → Deputy Director → Research Officer → Senior Statistical Officers.

Administration: (Top to Bottom) Director General/Head of the Department → Deputy Director → Research Officer → Section Officer → Assistant Section Officer etc.

- (iv) The norms set by it for the discharge of its functions:  
Director General/Head of the Department is the final Authority.

- (v) The rules, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging its function:

Rules and Regulations laid down by Government of India is followed.

- (vi) A statement of the categories of documents that are held by it or under its control:

Statistical publications brought out by the Organization related with Urban Housing sector.

- (vii) The particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of its policy or implementation thereof:

No.

- (viii) A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public:

NA.

- (ix) Directory of its officers and employees;

Sl. No.	Name (Sh.)	Designation	Telephone Nos.
1.	Umraw Singh	Director General	011-23061692
2.	Basudeb Das	Joint Director	011-23063094
3.	Ashok Kumar Jaiswal	Deputy Director	011-23061303
4.	Santosh Kumar Sinha	Research Officer	011-23063095

- (x) The monthly remuneration received by each of its officers and employees, including the system of compensation

**DETAILS OF OFFICER/OFFICIALS (NBO) FOR FY- 2021-22 as on 01.07.2021**

Sl.No.	Name (Sh./Smt./Miss)	Design.	Pay	Pay Scale (in Rs.)	Present Pay (in Rs.)	Gross Pay (in Rs.)
1.	Umraw Singh	DG	14	144200-218200	162300	246696
2.	Basudeb Das	JD	11	78800-209200	91100	147688
3.	Ashok Kumar Jaiswal	DD	11	78800-209200	93800	129280
4.	Manju Dangwal	PPS	11	67700-208700	88400	143584
5.	Santosh Kumar Sinha	R.O.	10	56100-177500	77700	127320
6.	Narinder Kumar Dhaniala	SSO	7	44900-142400	62200	99152
7.	Pawan Kumar Shaw	SSO	7	44900-142400	56900	91096
8.	Santosh Saurabh	SSO	7	44900-142400	56900	77440
9.	Reetika Sharma	SSO	7	44900-142400	50500	81368
10.	Virendra Kumar Sharma	ASO	7	44900-142400	62200	84224
11.	Shiv Kumar	ASO	7	44900-142400	49000	79088
12.	Bhawna Madan	STO	7	44900-142400	70000	111008
13.	Priya Dubey	JTO	6	35400-112400	35400	58416
14.	Rajbir	JSA	4	25500-81100	38600	54016
15.	Mahabir Prasad	MTS	4	25500-81100	41000	66928
16.	Lalit Kumar	MTS	4	25500-81100	43500	60288
17.	Balwan Singh	MTS	4	25500-81100	39800	65104
18.	Ramesh	MTS	4	25500-81100	41000	66928
19.	Raj Kumar	MTS	3	21700-69100	37200	61152
20.	Amit Kumar	MTS	1	18000-56900	24200	41392

- (xi) The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made:

National Buildings Organization, Accounts Branch		
Financial Year 2021-22		
Sl. No.	Head of Accounts	Budget Allocation (in Rs.)
1	Salaries	22000000
2	Wages	1200000
3	Over Time Allowance	50000
4	Medical Treatment	600000
5	Domestic Travel Exp.	650000
6	Foreign Travel Exp.	400000
7	Office Expenses	5690000
8	Publication	800000
9	Other Admn. Expenses	200000
10	Advertising & Publicity	150000
11	Professional Service	350000
12	Other Charges	10000
	Total (Non-Plan)	32100000
National Buildings Organization, Accounts Branch		

Financial Year 2021-22 (Plan)		
Sl. No.	Head of Accounts	Budget Allocation (in Rs.)
1	Other Admn. Expenses	300000
2	Professional Service	3000000
3 *	Grants-in-Aid General	37500000
	Total (Plan)	40800000

\*To be allotted to State Governments as per the requirement of the State For conducting data collection work

There is no agency is working under this office.

(xii) The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes:

NA.

(xiii) Particulars of recipients of concessions, permits or authorizations granted by its:

NA.

(xiv) Details in respect of the information, available to or held by it, reduced in an electronic form:

Housing related data collected from State Government Departments/Agencies/ULBs.

(xv) The names, designations and other particulars of the Public Information Officers:

Sl. No.	Name (Sh./Smt.)	Designation	Particulars
1.	Umraw Singh	Director General/FAA	National Buildings Organization, Ministry of Housing and Urban Affairs, Nirman Bhawan G-Wing, New Delhi
2.	Santosh Kumar Sinha	Research Officer/CPIO	National Buildings Organization, Ministry of Housing and Urban Affairs, Nirman Bhawan G-Wing, New Delhi
3.	Pawan Kumar Shaw	Sr. Statistical Officer/APIO	National Buildings Organization, Ministry of Housing and Urban Affairs, Nirman Bhawan G-Wing, New Delhi